

Rental Fees

Group III – Fremont Resident

Non-Profit (*w/ proof of non-profit status*)

3-hour use (minimum)	\$120
Each additional hour	\$40
Primetime per hour (Fri/Sat)	\$60

Group IV – Fremont Private Resident

(*with proof of resident status*)

3-hour use (minimum)	\$180
8-hour use	\$480
Each additional hour	\$60

Group V – Non-Resident

3-hour use (minimum)	\$225
Each additional hour	\$75

Group VI – Business Rate

Per hour	\$85
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Group VII – Commercial Rate

By contract only

Cleaning/Damage Deposit	\$250
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Application Fees

Applicant shall pay to City all fees and deposits prior to application approval. Applications will be accepted up to one (1) year in advance and must be submitted at least two (2) weeks in advance of use.

Refund of Deposit

Refund of deposits will be made by mail where no damage or loss has occurred or where no extra clean up is required as a result of permittee's use of facilities.

For larger capacity locations as well as historical site and picnic sites, visit www.fremont.gov

CITY OF FREMONT
RECREATION SERVICES
3300 CAPITOL AVE, BUILDING B
FREMONT CA 94538
510-494-4322 / 510-791-4324

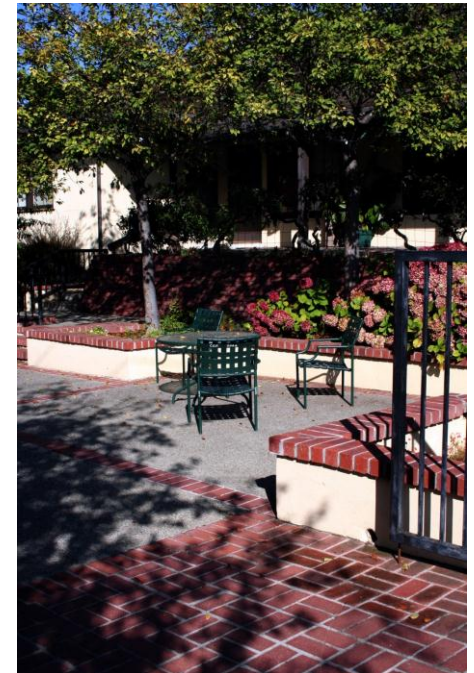


For more information or for an application
call 510-494-4322 or 510-791-4324
OR E-MAIL
IJORDAHL@FREMONT.GOV



CITY OF FREMONT RECREATION SERVICES

Have your next event
at the historic . . .



Mission Room

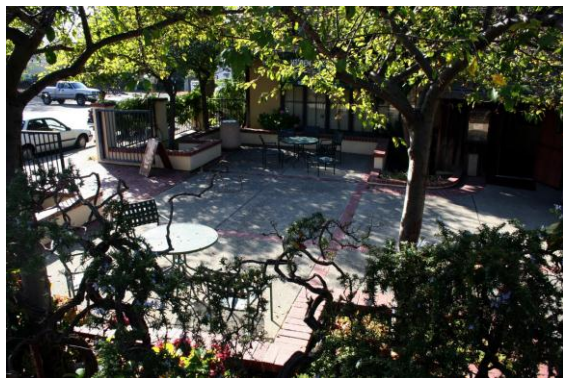
123 WASHINGTON BLVD.

(CORNER OF MISSION BLVD.)

FREMONT, CALIFORNIA

General Information

The Olive Hyde Art Center Mission Room is an ideal location to hold private social functions such as weddings, receptions, baby showers and social gatherings for a maximum party of 75 people. This facility is adjacent to the Olive Hyde Art Center open to the public Thur. – Sun., 12noon to 5PM. The rental of the Olive Hyde Mission Room includes use of the beautiful courtyard. If a group is scheduled for rental during Gallery hours, it is to be noted that the general public will maintain access to the Gallery entrance via the courtyard.

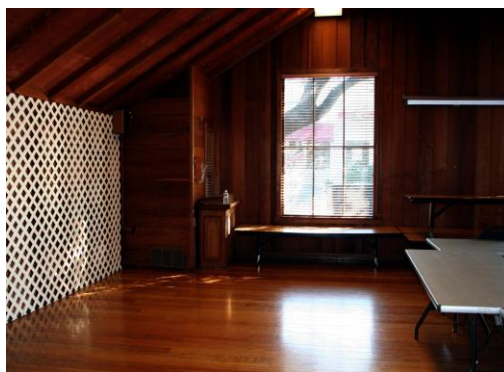


The Olive Hyde Art Center is a scenic historical redwood building surrounded by a beautiful garden and art gallery. We are located in the Fremont foothills, directly across from the historic Mission San Jose.

Photos by Melanie Linney and Gloria Kim

Guidelines

The hours shown on the application will cover the entire time required for the permittee to decorate, set-up, conduct the event, and clean up the facility after use. The facilities must be vacated promptly at the conclusion of the time specified on the permit. Occupancy beyond the time specified on the permit will result in overtime charges at one and one-half time for staff plus the hourly rate.



Set up / Take down / Clean up

Groups are required to set up and take down tables and chairs for their event. 8-foot tables are required to be adjusted down to children height after use. Groups must also clean up the facility in a manner that allows it to be ready for the next group. Deposits will be forfeited for inadequate clean up or care of furnishings.

Alcohol Regulations

Alcoholic beverages are permitted with Alcoholic Beverage Permit. The use of alcohol will be restricted to only beer, wine, and champagne. Use of alcoholic beverages is by written permit only and must be requested at the time the facility use application is made. The use or provision of alcoholic beverages at indoor facilities will not exceed (4) hours for any one event.

Decorating

Plans to decorate the facility must be requested on the application for approval. Generally, only masking tape is acceptable and no nails, staples or tacks are allowed. Materials must be fireproof and may not be attached to light fixtures.



White lattice not available for rentals.

Availability

The Olive Hyde Art Center Mission Room is available Sunday through Thursday, 9:00AM to 10:00PM; Friday and Saturday, 9:00AM to 12:00Midnight.